



# RCTV Channel 21

## Community Calendar Message Display Request

The City of Redmond TV Community Message Board is offered as a free public service to promote communication among public, educational and governmental sources. The Message Board is cablecast to over 14,000 homes within the city limits of Redmond. Text is displayed throughout the day, 7 days a week during all non-program (taped or live) playback hours.

### **The following rules apply:**

1. Forms must be signed and returned to RCTV at least 5 working days prior to the first requested display date.
2. No information shall be transmitted that involves any advertising to promote the sale of commercial products or services, advertising by or on behalf of candidates for public office or political issues, lottery information, fundraising, or obscene or indecent matter.
3. If a non-profit agency's primary service is referral of business to member profit agencies, messages relating directly to that work shall be excluded from use on the TV Community Message Board.
4. Events messages must include whether they are free or if there is an admission charge. An information telephone number must be included.
5. In order to maximize use of the TV Community Message Board for messages of broad public interest, regular community group and religious service schedules will not be announced.

Staff reserves the right to alter or reject messages. Comments or questions regarding the TV Community Message Board may be directed to the Video Communications Manager at 425-556-2439

### **Mail the completed form to:**

RCTV Video Coordinator  
City of Redmond, MS: 4SCC,  
15670 NE. 85<sup>th</sup> Street  
Redmond, WA 98073





## Community Calendar Message Display Request

Fill in the blocks with your message exactly as you want it to appear on the TV screen. Maximum space available is 9 lines down by 30 characters across. Leave one space between words and for punctuation marks. Group or event names should be placed on the first line.


The RCTV Community Calendar is offered as a public service by the City of Redmond. The user agrees to hold harmless the City of Redmond, its officials and employees for any and all liability, damages or losses incurred because of action, errors or omissions related to the use of the RCTV Bulletin Board.

PLEASE PRINT OR TYPE	
<b>ORGANIZATION</b>	
<b>ADDRESS</b>	
<b>CITY</b>	<b>ZIP</b>
<b>CONTACT PERSON</b>	
<b>PHONE</b>	<b>TODAY'S DATE</b>
<b>DATES REQUESTED FOR DISPLAY</b>	
<b>FROM:</b>	<b>TO:</b>
<b>SIGNATURE</b>	

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